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| Ini apa? Ini GANESHA Logo institusi tempat saya menimba ilmu saat ini. Dia punya 2 tangan(ato kaki yah?) tambahan. Masing2 melambangkan sesuatu dari yang dipegangnya. tapi kalo menurut gw,ini adalah salah satu propaganda terselubung bagaimana... | **INSTITUT TEKNOLOGI BANDUNG**  <NAMA UNIT KERJA>  Jalan ...............Bandung Kode Pos ......,Telp.: +6222 ........., Fax.: +6222 ......., e-mail: ........ |

Nomor : ......................... (tanggal)

Lampiran : .........................

Perihal : .........................

Yth.

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Pembuka surat ..........................................................................................................................................................................................................................................................................................................................................................................................................................................................................

Isi surat

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Penutup surat

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Nama Jabatan

Tanda tangan dan stempel

Nama Pejabat

NIP .........................

Tembusan :

1. .................;
2. .................;
3. ………………. dst. (jika diperlukan)